**Iowa Society Respiratory Care Board of Directors Meeting Minutes**

**October 29th, 2021 9AM-1PM**

**Virtual Meeting Via Microsoft Teams**

1. Approve August 2021 meeting minutes
   1. Motion to approve minutes as written: Larry Wagner. Second: Curtis Clark. All approved, motion passed.
2. Roll Call/Determination of Quorum
   1. 9 to make a quorum – quorum met.
   2. Present: Colleen Reiland (President -Year 2), Whitney Clausen (President Elect), Cindy Duncan (Past President & Lung Conference Committee), Curtis Clark (Vice President -Year 2), Dinah Crees (Treasurer –Year 3), Jamie Bute (Secretary -Year 2), Julie Jackson (Senior Delegate HOD-Year 2), Mica Spicer (Junior Delegate HOD-Year 2), Peg Volk (Director-at-Large Year 2), Joel Meredith (Director-at-Large Year 1), LuAnne Heemstra (PACT), Mark Greenwood (District 2 Director 2021-2022), Chad Kalkbrenner (District 3 Director 2020-2021), Victoria Hardy (District 4 Director 2021-2022), Nicole Bradley (District 5 Director 2020-2021), Larry Wagner (District 6 Director 2021-2022), Kate Walton (Lobbyist), Matt Eide (Lobbyist).
   3. Absent: Ashley Moser (District 1 Director 2020-2021), Dr. Mallen (Medical Director), President Student IaSRC.
3. Guest Introduction (if appropriate)
   1. Guests: Tiaurra Sickerson (second year student at DMACC) & Melanie Howell (first year student at DMACC), Kristina Hamilton (American Lung Association).
4. Consent Agenda – N/A
5. Reports
   1. Eide/Walton
      1. Legislative Update
         1. Special session yesterday approved mapping.
         2. Also the Covid exemption bill to be signed today. Created the ability for employers to have a release from employees for religious or medical reasons. (medical reason could be that it harms your well-being) Does not need physician signature or religious leader. If a person refuses Covid vaccine and are fired, it would give the employee unemployment benefits.
         3. Will send out an update later today.
      2. Legislative Breakfast?
         1. Will be opening up again to do this. A good way for students to get involved in the process. Schedule the date by the end of December. Plan for the date to be towards the beginning of the year, but before funnel week (March 13th week). Matt and Kate will talk to legislators. Tuesday or Wednesday is probably best days.
      3. Thoughts on American Lung Association bill. Feels schools will be reluctant to stockpile medications and take on the extra costs. Opposition is from school Boards, wanted local control. Plan to stay neutral for now until we see the entire bill.
      4. Chance of licensure bills? Likely to see more in the future. But probably won’t be able to pass as a big group, will need to be more focused on certain professions.
   2. Medical Director – not present.
   3. Guest: Kristina Hamilton, American Lung Association
      1. HF 771, Emergency Asthma Medication Bill
      2. Bill to allow school officials to have inhalers at schools. The current law says that children/students can bring their own inhalers to use. This would be in addition to that, a school can store inhalers in case a child forgets theirs, needs it at a sporting event, runs out, etc.
   4. President
      1. New District 2 Director, Mark Greenwood
         1. Sydney Barker had to step down, so a replacement was assigned to finish out her term.
      2. Still has t-shirts ordered. If want them sent, give Colleen your address.
   5. President Elect/Past-President
      1. N/A.
   6. Treasurer
      1. Profit and Loss January 1 to October 16, 2021. Income: Revenue shares ~$3000, conference $4000. Total income ~$7,000. Total expenses ~$5, 500 total (delegate expenses, honorarium, lobbyist, insurance, website) Net income $1,711.29.
      2. **Budget:** currently $7,000 over.
      3. AARC Affiliate income will likely drop from $12 per member to $10 per member.
      4. Lung Conference anticipate $32,000.
         1. Board needs to approve costs for Lung Conference from Lung Conference Committee. (registration, vendor costs, etc) Should bring forward by the first meeting of the year. Concern: need to contact vendors by November so the committee should bring forward soon and it can be voted on via e-mail.
      5. Legislative breakfast $400.
      6. Travel: Congress is planned in person, PACT is planned to be virtual. Will leave in budget just in case.
      7. Eballot $300.
      8. Admin. BOD lunches (2) $300.
      9. President $3,100.
      10. President Elect remove the expenses, as we do not have one next year.
      11. Question about the PO box. Will need to ask Lobbyist if we need a permanent address. Otherwise, not used so will give the key back.
      12. Treasurer software? Need to talk to the CPA on what program they would use to see if there is an expense. Dinah and Julie will need to talk with CPA about new AARC suggestions. Move money from President Elect to Treasurer expenses anticipating more accounting costs.
      13. Delegates $5,500.
      14. Disaster relief $500.
      15. Scholarships $650.
      16. Insurance $778.
      17. Lung Conference $16,993.29. Includes sputum bowl awards (not sure yet), honorarium, postage, food, facility, entertainment. Lung Conference budget is okay in this document, but should be voted on separate.
      18. Overall: Same budget with $7,000 over since all we did was move the saved money to another area. Motion to approve 2022 budget: Larry Wagner. Second: Chad Kalkbrenner. All approved, motion passed.
      19. Profit and Loss January 1 to October 16, 2021. Income: Revenue shares ~$3000, conference $4000. Total income ~$7,000. Total expenses ~$5, 500 total (delegate expenses, honorarium, lobbyist, insurance, website) Net income $1,711.29.
      20. Travel ticket issue still being worked out. Colleen bought flight tickets for Leadership, but it was cancelled. Was planning to use the credit for Congress, but was also cancelled. Dinah is trying to get credit or get the tickets changed to the new President.
   7. Delegates (HOD)
      1. HOD Business. Julie Jackson. Congress is virtual. Dec 1, 3, 7, 9. Meeting in November, there will be a joint meeting with Board of Directors. There have been some staffing losses. Hired a search firm to hire a new Executive Director. Hope to be in place by the first of the year. Planning live sessions in 2022. New President for AARC BOD. No concerns for new requirements, it is just a matter of getting things together. AARC bylaws and voting member changes. Due to the many subcommittees and members they are looking into changes. It will come out to members for a vote. Julie is running for Speaker Elect, will hear results next week.
      2. Mica Spicer: Pulmonary rehab update: bill introduced to broaden scope of who can run and order (increasing from physician only to other providers).
   8. District Directors/Directors at Large
      1. Directors at Large: Election Results (Peg and Joel)
      2. Treasurer: Joel Meredith
      3. Secretary: Jamie Bute
      4. House of Delegates Junior Delegate: Julie Smith
      5. Vice President: Curtis Clark
      6. Director at Large: Peg Volk
      7. District 1 Ashley Moser
      8. District 3 Chad Kalkbrenner
      9. District 5: Nichole Benhart
      10. Director at Large Year 2 position will need replaced as Joel Meredith is moving to VP. President will appoint this position. May already have someone in mind.
      11. Motion to approve the election results: Larry Wagner. Second: Chad Kalkbrenner. All approved, motion passed.
      12. Motion to keep election results for 90 days in case of opposition: Joel Meredith. Second: Larry Wagner. All approved, motion passed.
      13. District Director 1 - nothing to report
      14. District Director 2 - nothing to report
      15. District Director 3 - nothing to report
      16. District Director 4 - nothing to report
      17. District Director 5 - nothing to report
      18. District Director 6 - nothing to report
   9. Vice President - nothing to report
   10. Secretary - nothing to report
6. Old Business
   1. Conference Update – April 21-22, 2022. Still planning on having sputum bowl for students the first night of the conference. Hotel block will be at new hotel on DMACC campus, which is right across the street from conference. Nearby entertainment and food. Getting quotes from other nearby hotels too.
7. New Business – N/A
8. Actions
   1. Will move forward with Legislative breakfast. Will coordinate with incoming President Whitney Clausen to set the date. Thinking late February. Plan will probably be to have our meeting right after since most will be in town.
9. Adjournment / Next Meeting: TBA
   1. Whitney will take over as President starting Jan 1st 2022, so will announce any meetings for 2022.
   2. Motion to Adjourn at 1056 AM by Larry Wagner. Second Joel Meredith. All approved, motion passed.

Respectfully submitted by Jamie Bute, 2020-2021 IaSRC Secretary