**Iowa Society Respiratory Care Board of Directors Meeting**

**November 17th, 2023, 9AM-1PM**

**DMACC Campus**

Meeting called to order at 0900 by Whitney Clausen

1. Approval of August meeting minutes - Motion to approve: Amy Sessions. Second: Mark Greenwood. Unanimously approved.
2. Roll Call/Determination of Quorum
   1. 9 to make a quorum – quorum met
   2. Present: Whitney Clausen (President -Year 2), Colleen Reiland (President Elect), Curtis Clark (Vice President -Year 2), Joel Meredith (Treasurer -Year 1), Jamie Bute (Secretary -Year 2), Peg Volk (Director-at-Large Year 2), Amy Sessions (Director-at-Large Year 1), Cindy Duncan (PACT), Mica Spicer (Senior Delegate HOD-Year 2), Ashley Ellensohn (District 1 Director 2022-2023), Mark Greenwood (District 2 Director 2023-2024), Katy Brown (District 6 Director 2023-2024). Guests: Nick Martin (incoming Vice President), Missy (Melissa) Baker (incoming District 1 Director).
   3. Absent: Julie Smith (Junior Delegate HOD-Year 2), vacant (District 3 Director 2022-2023), Ryan Frede (District 4 Director 2023-2024), vacant (District 5 Director 2022-2023), Anne Stark (PACT), Dr. Mallen (Medical Director), President Student IaSRC.
3. Guest Introduction (if appropriate). Done.
4. Consent Agenda -N/A
5. Reports
   1. Eide/Walton – not present
   2. Medical Director – not present
   3. President (Whitney Clausen)
      1. Congrats to new members and those taking on new roles. (Introductions)
         1. Vice President: Nick Martin
         2. Secretary: Ashley Ellensohn
         3. Director at Large: Peg Volk
         4. Junior Delegate: Jamie Bute
         5. District 1 Director: Missy Baker
         6. District 3 Director: Mason Hoffman
         7. District 5 Director: Curtis Clark
         8. Motion to accept the election results: Amy Sessions. Second: Curtis Clark. Unanimously approved.
      2. Bylaws and Job description review
         1. Reviewed Bylaws. Were recently reviewed so no official approval needed. But if changes are made, it would need to go out to all IaSRC members. All positions were filled. \*Under Article 1, it says “Illinois”. Whitney will look into this.
         2. Reviewed Policy & Procedure manual. All members encouraged to review their role and if they still make sense.
            1. Question on Secretary role to submit to AARC? Is website posting the new policy and we have not updated? Whitney will check in to this.
      3. Orientation for new members.
         1. Work together to get this set up before end of Jan. Every member please set up a meeting with the new members prior to the January 30th meeting.
   4. President Elect (Whitney for Colleen)
      1. Vote for vendor discount for spring conference. Discount for vendors of $100 who also came to Leadership Conference. Motion to approve the $100 discount Mark Greenwood. Second: Peg Volk. Unanimously approved.
      2. T-shirts anyone? Let Colleen know. $40. Blue button-down dress shirt with IaSRC logo. Need to wear to Capitol.
   5. Treasurer (Joel Meredith)
      1. Reviewed income and expenses. Still a few outstanding expenses to be submitted for reimbursement and paid out. Net currently $22,000. Leadership Summit Net was ~$4,800.
      2. Chartered affiliate report. Checklist has been done. Just needs Whitney to do the last checkmarks, sign it, and send it off. Motion to approve: Amy Sessions. Second: Mark Greenwood. Unanimously approved.
      3. Budget – reviewed. Advertising – need to have District Directors reach out again to see if employers want to pay $350 for a monthly post on IaSRC social media. Curtis will reach out to Dustin in Wisconsin who presented to the AARC on marketing/website ideas. Addition of a new HOSA donation to help programs. Motion to approve the zero-based budget: Curtis Clark. Second: Whitney Clausen. Unanimously approved.
   6. Delegates (HOD) (Mica Spicer)
      1. HOD Business
         1. No big list yet. 5 resolutions presented. 3-4 passed. 1 is to work with hospital consulting groups who tend to slash RT due to productivity. Passed to educate on productivity units and work with hospitals. AARC membership has increased so the efforts are paying off. Terri Miller leading the HOSA charge in Iowa to help with recruitment. Compact licensure has great movement, currently being led by VA. Oxygen Medicare reimbursement – lots of movement from PACT. Pulmonary rehab/telehealth working to get permanent reimbursement. Lots of new social media updates. New renewal campaigns. Non-member campaigns. Increasing attendance at Summer Forum. LinkedIn had the highest click rate to register for Congress. APRT Summit – VA hired their first APRT! Goal to develop new corporate sponsors. New APEX award guidelines. Keep pushing the MoreRTs campaign. New Social Media Ambassador. Tips from Past Presidents page to help new members.
         2. NBRC report – still around 70% pass rate for new candidates. 30% for returning candidates.
         3. Bylaws by state doing well. Only two not in compliance and AARC working with them.
         4. Delegate travel assistance from AARC if needed.
      2. Congress Update
         1. Great attendance. Increased the number of students to both HOD and Congress.
   7. PACT update (Cindy Duncan)
      1. Two focuses when talking to Legislatures. Oxygen reimbursement for liquid oxygen. Currently only for VA. Other focus is HR1406 reimbursement for pulmonary rehab. Pulmonary and Cardiac rehab had reimbursement during Covid and was dropped. Met with Joni Ernst, Jeff from Veenstra’s office, Zach Nunn. Mariannette Miller-Meeks representatives. Senator Grassley. Just got an email for Senate bill 3021 (Permanent telehealth virtual pulmonary rehab for Medicare beneficiaries.
      2. PACT will now be called Fly-In.
   8. District Directors/Directors at Large (Amy Sessions)
      1. Membership email- Cindy continues to send to Whitney. Whitney sends out to District Directors. Mark sent out the form letter for District Directors to use.
      2. E ballot process. Amy learning the ropes and getting the process figured out. Work laptop is very slow. Prior to Covid around 35 RTs voted, this year 27, out of approximately 300 members. Mica suggest Amy speak to Heather from AARC for updated emails. Discussed how to increase participation. District Directors reaching out in their district. Inviting guests to meetings.
   9. Vice President (Curtis Clark)
      1. Website/Facebook update – money for boosting. There was money set aside so Curtis can move forward with boosting. Password transfer questions from Curtis since access to financial accounts. Discussion that we should be able to transfer all account and confidential information.
      2. Add to next agenda: Review the policy & procedure for VP transfer (and other confidential positions)
      3. Revenue sharing updates – New this year. Quarterly. Checklist goes to President, who sends to VP, who makes sure the checklists get done. VP says the new person will need to be organized for posting on social media, since you cannot post for the future and there are different time requirements for the postings.
   10. Secretary (Jamie Bute)
       1. Nothing to report
6. Old Business – N/A
7. New Business – Question on licensure Board change. Nothing to report right now, it is a recommendation right now. Voting is in the spring, so January 30 is important. Recommendation to be a subcommittee under Medicine.
   1. Colleen Reiland is going to design a talking points document for those who are attending. In addition, need to ask if Maddie is going to be our contact person.
   2. Can we get an Iowa Society LinkedIn page since that seemed to have the most successful clicks. Whitney will look into designing one.
8. Actions
9. Adjournment / Next Meeting: Tuesday, January 30th with Legislative Breakfast at the Capitol. 0700 at Capitol, with the IaSRC Board meeting to follow around 0900 at the DMACC simulation center.
   1. Motion to adjourn at 1157: Mark Greenwood. Second: Amy Sessions. Unanimously approved.

Respectfully submitted by Jamie Bute, 2022-2023 IaSRC Secretary.