



IOWA SOCIETY FOR RESPIRATORY CARE

Iowa Society Respiratory Care Board of Directors Meeting

August 2, 2019

Go To Meeting

9 am – 12 noon

1. Approve April meeting minutes
 - a. Meeting called to order at 0908 by President Cindy Duncan. Motion to approve minutes from 04/03/19 by Julie Jackson, 2nd by Jamie Bute. Vote: All approved and motion carried. No Discussion.
2. Roll Call /Determination of Quorum
 - a. Present: Cindy Duncan (President), Colleen Reiland (President Elect), Whitney Clausen (Vice President), Dinah Crees (Treasurer), Nicole Benhart (Secretary), Julie Jackson (Junior Delegate), Jamie Bute (District 3 Director), Mica Spicer (District 4 Director), Joel Meredith (District 5 Director), Matt Eide (Lobbyist).
 - b. Absent: Patrick Stevens (Director at Large), Larry Wagner (Director at Large), Gary Smith (Senior Delegate), Pamela Currie (District 1 Director), Justin Hester (District 2 Director), David Fuller (District 6 Director), Dr. Randall Hanson (Medical Advisor), Luanne Heemstra (PACT), Anne Stark (PACT), Peg Iverson (Public Member)
3. Guest Introduction (if appropriate)
 - a. No guest introductions.
4. Reports
 - a. Treasurer- Dinah
 - i. Profit and Loss sheet hand out with notes- sent in email to everyone
 - ii. Reconciliation of books: make an addendum- have books looked at
 - iii. Motion to have books looked at by Julie Jackson, 2nd by Mica Spicer. Vote: All approved and motion carried. No discussion.
 - b. President- Cindy
 - i. Goals
 1. Continue to update Policy and Procedure Manual
 - a. Update P&P to reflect VP duty change to be involved with ALA
 2. Consent Agenda/Agenda template
 - a. Any information we have (reports, etc.)- send out for approval or discussion before the meeting to expedite the official meeting.
 - b. Motion to accept agenda consent by Julie Jackson, 2nd by Jamie Bute. Vote: All approved and motion carried. No discussion.
 3. Student AARC membership reimbursement



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- c. President Elect- Colleen
 - i. Colleen and Cindy will meet in October to go over President duties.
- d. Delegates (HOD)- Julie
 - i. The "BIG List" action items for AARC- Julie sent out in an email to everyone to review
 - ii. Julie was nominated as Management Section Chair. If Julie gets this position she cannot serve as HOD on the board so we will have to appoint someone. Gary is at the end of his Senior Delegate term for HOD so we will need to reelect.
 - iii. Push for membership
 - 1. Membership is down overall
 - 2. 46% retention rate of students that go to HOD, stay as members.
 - 3. 65% retention rate for the last 3 years- want 100% retention rate, but not realistic.
- e. Directors at Large
 - i. Not present at meeting.
 - ii. Did they get nomination forms from the Lung Conference?
 - iii. No nomination form link on website- Cindy will ask Cindy Murry about setting up nomination form to Gmail account.
- f. District Directors
 - i. District 3- Jamie
 - 1. Hawkeye Conference- 40 participants, \$300 coming in
 - ii. District 4- Mica
 - 1. Townhall with Joni regarding flooding
 - iii. District 5- Joel
 - 1. UnityPoint had their conference in July.
 - 2. Julie reports on UP Conference
 - a. 6 CEUS offered, 83 people came, new workshop (AIRVO) went well
- g. Vice President- Whitney
 - i. Need to add nomination form- can we set it up and get it sent to the President's Gmail account?
 - 1. Will check with Amy about correct nomination form
 - 2. Call for nominations via Facebook page.
 - ii. Have to keep website fresh, use social media to keep active, and utilize YouTube.
 - iii. ALA wants collaboration with IaSRC- Julie suggests VP is the liaison with ALA so that it's in the VP's duties and doesn't get missed. Gary offered in February to



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serve on ALA board, but he isn't volunteering as much anymore. Whitney thinks it is important for RT to be involved in ALA

- h. Secretary- Nicole
 - i. Reported on Lung Conference and Leadership Bootcamp
- 5. Old Business
 - a. Lung Conference
 - i. First committee meeting on August 20th
 - ii. 2020 Conference will be April 16th and 17th at the FFA Building in Ankeny, IA.
- 6. New Business
 - a. Leadership Bootcamp- Nicole
 - i. Held in March in Dallas, Texas.
 - ii. Visited the AARC headquarters and attended workshops related to student engagement/membership, therapist membership, expanding the profession, and running state societies professionally when it comes to finances/taxes and, Policy and Procedure manuals.
 - iii. Very rewarding and eye-opening experience. Thanked the board for sending her.
 - b. Website- Squarespace
 - i. Cost? Cindy looking into it.
- 7. Actions- activities aimed at students
 - a. Julie goes to Kirkwood and DMACC to present and discuss AARC/IaSRC with students
 - b. Mica will help out in her areas
- 8. Next Meeting
 - a. Thursday, November 14th in Sioux City, IA
 - b. Details to come from Cindy closer to time.
- 9. Adjournment
 - a. Motion to adjourn meeting at 1106 by Julie Jackson, 2nd by Mica Spicer. Vote: All approved and motion carried. No Discussion.

Respectfully Submitted by:

Nicole Benhart, 2019 IaSRC Secretary

Reviewed and Approved by:

Cindy Duncan, 2019 IaSRC President